

VOLUNTEER CAREGIVER SERVICE DESCRIPTION

TITLE: Volunteer CareGiver

GOAL: To provide caring assistance to the elderly and/or persons with disabilities so that they may maintain their independence and dignity. Services include one or more of the following: transportation, grocery shopping assistance, friendly visiting and telephone reassurance.

QUALIFICATIONS:

- A personal willingness to provide services to frail, elderly and disabled people living with disabilities in a loving, cheerful and responsible manner.
- Ability to be a friend to someone who may not have anyone nearby to help them.
- Good listening and communication skills.

MAJOR DUTIES:

- Be caring and prepared.
- Give your undivided attention.
- Respect the privacy of the people you serve.
- Respect and complement the care giving patterns and services already in use to serve the individual assigned.
- Follow your prescribed responsibilities only; any additional requests are to be discussed with the Volunteer Coordinator first.
- Report any great changes in conditions or needs.
- Report hours served and services provided each month to the Volunteer Coordinator.
- Photo ID ~ a requirement to be worn while in service.
- Serve as a positive representative of The CareGivers, Inc. in the community.

TIME COMMITMENT:

- Two hours initial orientation.
- Optional twice a year in-service.
- As available. We recognize busy schedules and appreciate any commitment that is made.
- Actual hour(s) depend on assignment. Flexible.

TRAINING AND BENEFITS:

- One-on-one interview with Volunteer Coordinator.
- Initial orientation required.
- On-going support and training opportunities.
- The joy of serving and satisfaction of helping people in need.
- Potential to develop a one-on-one long term relationship with the person you help.
- Working with other dedicated volunteers.

ACCOUNTABLE TO: Volunteer Coordinator and/or Executive Director